

Downe Township Combined Planning Board
Regular Meeting Minutes
May 8, 2018
At 7:00 p.m.

The May meeting of the Downe Township Combined Planning Board was called to order at 7pm by the Planning Board Chairman Doug Cook and he read the Open Public Meeting Notice.

OPEN PUBLIC MEETING NOTICE: “Pursuant to the Open Public Meetings Act adequate notice of this meeting has been sent to the official newspaper and was posted on the Township Bulletin Board.”

FLAG SALUTE

Edward Duffy was absent due to medical issue.

Steve Burt was sworn in by Chairman Doug Cook.

ROLL CALL

Members in attendance: Steven Burt, Chairman Doug Cook, Brent Daly, Nancy Hartem, John Gilligan, Jeff Sanza

Absent: Mayor Robert Campbell & Mike Rothman (Due to prior engagements)

APPROVAL OF MINUTES: JANUARY 9, 2018

A motion was made by Brent Daly and seconded by John Gilligan to approve the meeting minutes for the January 9, 2018 Reorganization Meeting. A voice vote was called and the motion passed unanimously, with the exception of Steven Burt, whom abstained.

PRESENTATION OF BILLS FOR PAYMENT

Solicitor: Edward F. Duffy - January Invoice:	Solicitorship 2018:	\$ 620.00
Solicitor: Edward F. Duffy - February Invoice:	Solicitorship 2018:	\$ 198.00
Solicitor: Edward F. Duffy - March Invoice:	Solicitorship 2018:	\$ 211.00
	U.S. Silica:	\$ 220.00
Solicitor: Edward F. Duffy - April Invoice:	Solicitorship 2018:	\$ 211.00
New Jersey Planning Officials – Invoice # 48791:	Mandatory Training:	\$ 255.00
	Manuals:	\$ 60.00

APPROVAL OF BILLS

A motion was made by Nancy Hartem and seconded by John Gilligan to approve the fees as described in the invoices submitted.

Roll Call: Aye – Chairperson Doug Cook, Brent Daly, Nancy Hartem, John Gilligan, Jeff Sanza
Nay – 0 Absent: Mayor Robert Campbell & Mike Rothman
Abstained: Steven Burt
Vote: The bills were approved for payment.

BOARD BUSINESS None at this time.

NEW BUSINESS None at this time.

OLD BUSINESS None at this time.

CORRESPONDENCE

Chairman Doug Cook read through the list of correspondence and specifically pointed out the resignation letter from Harry Levenknight.

PUBLIC COMMENT

On a motion by Nancy Hartem and seconded by Brent Daly, the meeting was opened to the public for comment. A voice vote was called and the motion passed unanimously.

There being no comments from the public, the public comment segment was closed on a motion by Nancy Hartem and seconded by Brent Daly. A voice vote was called and the motion passed unanimously.

NEXT SCHEDULED MEETING

Doug Cook informed the members the next meeting will be on Tuesday, June 12, 2018 at 7pm.

ADJOURNMENT OF MEETING

A motion was made by Jeff Sanza and seconded by Steven Burt to adjourn the meeting. A voice vote was called and the motion passed unanimously.

Meeting adjourned,

Respectfully submitted,



Prepared by Nicole Marlette
Planning Board Secretary

Approved: 10/9/18