

**MINUTES OF THE REGULAR MEETING OF  
THE DOWNE TOWNSHIP COMBINED PLANNING BOARD  
November 10, 2015**

The November meeting of the Downe Township Combined Planning Board was called to order at 7:00pm by Solicitor Theodore Ritter and he read the Open Public Meeting Notice.

**OPEN PUBLIC MEETING NOTICE:** "Pursuant to the Open Public Meetings Act adequate notice of this meeting has been sent to the official newspaper and was posted on the Township Bulletin Board."

**FLAG SALUTE:**

**ROLL CALL:**

Members in attendance: Mayor Robert Campbell Dennis Cook, Chairman Doug Cook, Brent Daly, Harry Levenknight, Nancy Hartem, Walter Kieba John Gilligan

**APPROVAL OF MINUTES: October 13, 2015**

Brent Daly made a motion to approve the October 13, 2015 minutes. Nancy Hartem seconded the motion. A roll call vote was called and the motion passed unanimously. Robert Campbell Abstained.

**No bill was sent to the board this month.**

**BOARD BUSINESS:** Masterplan Reexamination Presentation – Bob Brewer

Mr. Brewer provided a handout to the board and the public of the rough draft of the reexamination report. Mr. Brewer went page by page of the handout for the board and the public present in detail. Discussion took place between some of the board members and Mr. Brewer about the ongoing issues Downe Township is facing. The handouts that were used for this presentation are available for the public at the township building.

**NEW BUSINESS:** None at this time

**OLD BUSINESS:**

Resolution 2015-04: Nocon Family , LLC, Minor Subdivision Approval

Walter Kieba made a motion to approve the minor subdivision. Brent Daly seconded the motion. A roll call vote was called:

Robert Campbell	Abstained
Dennis Cook	Yes
Doug Cook	Yes
Brent Daly	Yes
Nancy Hartem	Yes
Walter Kieba	Yes
John Gilligan	Yes
Harry Levenknight	Yes

Chairman Doug Cook brought to the attention of the board of a letter that was received from Kary Wilson about Dave Raudenbush being on the planning board when he is a Florida Resident. Chairman Cook stated that Raudenbush will give the board a written letter of resignation.

**OPEN MEETING TO PUBLIC:**

Dennis Cook made a motion to open the meeting for Public Comment. The motion was seconded by Nancy Hartem. A voice vote was called and the motion passed unanimously

Sheldon Pepper , Dividing Creek suggested to the board they should do an Annual Report to help with the Master plan reexamination report this year. He suggested that the board go back two or three years with the report to get a better understanding of everything that has gone on with subdivisions and variances to give the board some directions with the Master plan reexamination. Solicitor Ritter stated that this is something done by the solicitor and gave the board some information about the process.

Kary Wilson, Newport suggested that the board get copies from other towns who have also done their reexamination reports recently so that the board can be familiar with the issues other towns might be having that are similar to us. Solicitor Ritter stated that these copies would be filed with the county planning board.

Solicitor Ritter gave the board and update on Mr. Duffy. The board wished Mr, Duffy a speedy recovery and we are anxious to get him back at our meetings. The board agreed to send a get well card to Mr. Duffy.

**CLOSE MEETING TO PUBLIC:**

Robert Campbell made a motion to close the meeting for Public Comment. The motion was seconded by Walter Kieba. A voice vote was called and the motion passed unanimously.

**NEXT SCHEDULED MEETING:**

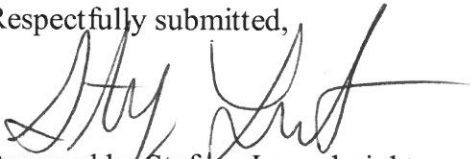
Doug Cook informed the members the next meeting will be on Tuesday, December 8, 2015.

**ADJOURNMENT OF MEETING:**

Robert Campbell made a motion to adjourn the meeting. The motion was seconded by Walter Kieba. A voice vote was called and the motion passed unanimously.

Meeting adjourned,

Respectfully submitted,



Prepared by Stefahny Levenknight  
Planning Board Secretary