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**Downe Township Combined Planning Board**  
**Regular Meeting Agenda**

**May 12, 2020**

**At 7:00 p.m.**

**PLEASE NOTE:**

**MEETING WILL BE HELD VIA VIDEO/TELECONFERENCE  
TO ATTEND DIAL: 1-872-240-3412 AND USE ACCESS CODE: 936381221#**

**(Note: You don't need to have an audio pin, simply press # again.)**

**OR VISIT: <https://www.gotomeet.me/NicoleMarlette/may-2020-planning-board-meeting>**

**\* NOTE: ONCE YOU ARE CONNECTED, PLEASE HIT THE MUTE BUTTON TO LIMIT OUTSIDE NOISE DURING THE MEETING. IF YOU WOULD LIKE TO MAKE A COMMENT DURING THE PUBLIC COMMENT PORTION, THE BOARD SECRETARY WILL ASK IF ANYONE WOULD LIKE TO MAKE ANY COMMENTS. AT THAT TIME, THE ATTENDEES MAY UNMUTE THEIR PHONE, STATE THEIR NAME AND ADDRESS, AND THEN MAKE THEIR COMMENTS, IF ANY.**

**Call to order:** By Chairman Doug Cook at 7pm.

**Open Public Meeting Notice:**

Pursuant to the Open Public Meeting Act adequate notice of this meeting has been sent to the Official Newspaper and was posted on the Township Bulletin Board.

[www.downtwpnj.org](http://www.downtwpnj.org)

**Flag Salute:**

**Roll Call:**

Mayor Robert Campbell \_\_, Mike Rothman \_\_, Harry Levenknight \_\_, Chairman Doug Cook \_\_, Brent Daly \_\_, Nancy Hartem \_\_, John Gilligan \_\_, Jeff Sanza \_\_

**Approval of Minutes: January 14, 2020 (Reorganization)**

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

**Presentation of Bills for Payment:**

Solicitor: Nathan Van Embden	– <b>Jan. Invoice:</b>	Solicitorship 2020:	\$ 200.00
	– <b>Feb. Invoice:</b>	Solicitorship 2020:	\$ 200.00
	– <b>Mar. Invoice:</b>	Solicitorship 2020:	\$ 200.00
	– <b>Apr. Invoice:</b>	Solicitorship 2020:	\$ 200.00
Engineer: Tedesco Engineering	– <b>Apr. Invoice:</b>	MG Sons LLC:	\$ 244.00

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

**Board Business:**

**New Business:**

***MG Sons LLC's Minor Subdivision, Variance, & Lot Line Adjustment Application***

W/Blizzard Rd, 581 Blizzard Rd, 771-783 Main St, & 811 Main St, Dividing Creek, NJ  
Block 35, Lots 196, 234.01, 238, & 239

***Letter from Tedesco Engineering LLC – April 6, 2020***

Engineer's Report for *MG Sons LLC's* Minor Subdivision Application

***MG Sons LLC's Application: Completeness Review***

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

***MG Sons LLC's Application: Technical Review***

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

***Stephen J. Fleetwood's Minor Subdivision, Variance, & Lot Line Adjustment Application***

1125 & 1153 Main Street, Dividing Creek, NJ  
Block 36, Lots 2 & 3

***Letter of Agreement of Application from Stephen J. Fleetwood Jr.***

Son of Applicant & Owner of 1153 Main St. (B 36, L 3)

***Deed Descriptions:*** Lot 2 of Block 36 Remainder, Lot 2.01 of Block 36, Part of Lot 2 to be Added to Lot 3 of Block 36, & Combined Lot 3 of Block 36

***Letter from Tedesco Engineering LLC – May 6, 2020***

Engineer's Report for Stephen J. Fleetwood's Minor Subdivision Application

***Stephen J. Fleetwood's Application: Completeness Review***

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

***Stephen J. Fleetwood's Application: Technical Review***

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

**Old Business:** None at this time.

**Correspondence:**

*Letter from Board Solicitor to Pepper Construction Company – Jan. 22, 2020*

*Letter from Pepper Construction Company – Mar. 17, 2020*

*Email from Board Solicitor to Board Secretary – Mar. 20, 2020*

Advising Board to acknowledge and file the Letter from Pepper Construction Company

*Zoning/Housing Reports: January - April 2020*

*NJDEP TWA Permit Application – Ronald H. Holmes – 16 Cornell Ave (B 70, L 15)*

*NJDEP General Permit 24 – Bruce Johnston – 944 Main St (B 47, L 8)*

*The NJ Planners- January/February 2020*

**Open Meeting to Public:**

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

**Closed Meeting to Public:**

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

**Next Meeting: Tuesday, June 9, 2020 at 7pm**

**Adjournment of Meeting:**

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_ Voice Vote: \_\_\_\_\_