



**TOWNSHIP OF DOWNE  
CUMBERLAND COUNTY, NEW JERSEY**

	YES	NO	ABSTAIN	ABSENT
Bart, E.				X
Byrne, S.	X			
Jordan, L.	X			
Campbell, R.				X
Rothman, M	X			

<b>Resolution Number: R-129-2024</b> <b>Dated: November 18, 2024</b> <b>Offered By: BYRNE</b> <b>Seconded By: JORDAN</b>
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**CORRECTIVE ACTION PLAN**

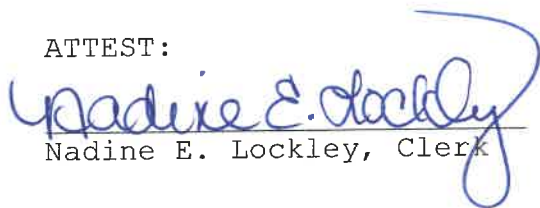
**WHEREAS**, Judson Moore, Chief Financial Officer of Downe Township has, pursuant to the requirements of Federal OMB Circular No. A128, 13(d) and the directive of the Division of Local Government Services, prepared a Corrective Action Plan; and

**WHEREAS**, the Downe Township Committee has reviewed said Corrective Action Plan and concurs with the contents thereof:

**NOW THEREFORE, BE IT RESOLVED** that said Corrective Action Plan is approved by the Downe Township Committee.

**THIS RESOLUTION** was adopted by the Township Committee of the Township of Downe on November 18, 2024.

ATTEST:

  
Nadine E. Lockley, Clerk

  
Michael L. Rothman, Mayor

**C E R T I F I C A T I O N**

I, **NADINE E. LOCKLEY, RMC, CMR**, Municipal Clerk of the Township of Downe, County of Cumberland, State of New Jersey do hereby certify the foregoing to be a true and accurate copy of the Resolution adopted by the Downe Township Committee of the Township of Downe, County of Cumberland, State of New Jersey, at the Regular Meeting held on November 18, 2024, at 7:00 pm at the Municipal Complex.

\_\_\_\_\_  
Date

\_\_\_\_\_  
**NADINE E. LOCKLEY, RMC, CMR**  
Municipal Clerk

**DOWNE TOWNSHIP  
CORRECTIVE ACTION PLAN  
2023 Audit Report**

**CONDITION:** The Township's bank accounts were not all reconciled for the year under audit.

**CAUSE:** A change in personnel resulted in some reconciliations not being completed for all months.

**RECOMMENDATION:** The Township CFO should prepare accurate reconciliations of all bank accounts to the general ledger on a monthly basis.

**MANAGEMENT RESPONSE:** All reconciliations will be completed by the CFO in a timely manner.