



**TOWNSHIP OF DOWNE  
CUMBERLAND COUNTY, NEW JERSEY**

	YES	NO	ABSTAIN	ABSENT
Bart, E.	X			
Byrne, S.	X			
Burt, S.	X			
Rothman, M.	X			
Campbell, R.	X			

<b>Resolution Number: R-18-2020</b> <b>Dated: JANUARY 6, 2020</b> <b>Offered By: BART</b> <b>Seconded By: BYRNE</b>
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**RESOLUTION APPOINTING A RISK MANAGEMENT  
CONSULTANT FOR THE ATLANTIC COUNTY  
MUNICIPAL JOINT INSURANCE FUND**

**WHEREAS**, the Governing Body of the Township of Downe is a member of the Atlantic County Municipal Joint Insurance Fund, a self-insurance pooling fund; and,

**WHEREAS**, the Bylaws of said Fund require that each municipality appoint a Risk Management Consultant to perform various professional services as detailed in the Bylaws; and,

**WHEREAS**, the Bylaws indicate a fee not to exceed six percent (6%) of the Municipal Assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Township of Downe; and,

**WHEREAS**, NJSA 40A:11-5 (l) (m), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspecifiable service; and

**WHEREAS**, the experience, knowledge or public insurance and risk management issues and judgmental nature required of a Risk Management Consultant are clearly an extraordinary unspecifiable service which therefore render competitive bidding impractical;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Downe, as follows:

1. The Downe Township Committee hereby authorizes the Mayor and Municipal Clerk to execute a form of Agreement with ASSURED PARTNERS OF NEW JERSEY, LLC / (dba) AJM INSURANCE MANAGEMENT beginning January 6, 2020 through Reorganization 2021 as Risk Management Consultant.
2. The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because of the services of the provider are specialized and qualitative in nature and such services cannot be reasonably described by written specification and extensive training and certification are required to satisfactorily provide such services pursuant to applicable New Jersey State Law.
3. A notice of this action shall be printed one time in an official newspaper of Downe Township to be published in accordance with N.J.S.A. 40A:11-5(1)(A)(i).

**THIS RESOLUTION** was adopted by the Township Committee of the Township of Downe on January 6, 2020.

ATTEST:

  
Nadine E. Lockley, Municipal Clerk

  
Robert Campbell, Mayor

C E R T I F I C A T I O N

I, **NADINE E. LOCKLEY, RMC, CMR**, Municipal Clerk of the Township of Downe, County of Cumberland, State of New Jersey do hereby certify the foregoing to be a true and accurate copy of the Resolution adopted by the Downe Township Committee of the Township of Downe, County of Cumberland, State of New Jersey, at their Reorganization Meeting held on January 6, 2020 at 6:00 pm at the Municipal Complex.

\_\_\_\_\_  
Date

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**NADINE E. LOCKLEY, RMC, CMR**  
Municipal Clerk