

DOWNE TOWNSHIP COMMITTEE
REORGANIZATION MEETING
JANUARY 6, 2020
6:00 P.M.

The Downe Township Committee met in the Meeting Room of the Municipal Complex on Monday, January 6, 2020 at 6:00 p.m. Committee members present were Edward Bart, Stephen Byrne, Steve Burt, Michael Rothman and Robert Campbell. Solicitor John Carr was present.

CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE / STATEMENT
REGARDING COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT

Municipal Solicitor Carr called the meeting to order; led the Pledge of Allegiance and stated that the meeting was being held in compliance with the Open Public Meetings Act.

ADMINISTER OATH OF OFFICE

Michael Rothman and Steve Burt were sworn into office by John Carr, Municipal Solicitor, and will serve as members of the Downe Township Committee for a three (3) year term (2020 – 2022).

NOMINATION/APPOINTMENT OF MAYOR BY TOWNSHIP COMMITTEE

Mr. Byrne nominated Mr. Campbell for the position of Mayor. A motion was made by Byrne and seconded by Rothman to nominate/appoint Robert G. Campbell, Mayor of the Township of Downe for the year 2020. There were no other nominations.

ROLL CALL

As it pertains to the nomination of Robert Campbell as Mayor for the year 2020.

Roll Call: Aye – Bart, Burt, Byrne, Rothman and Campbell
 Nay – 0

ADMINISTER OATH OF OFFICE

Municipal Solicitor John Carr administered the oath of office to Mayor Robert Campbell.

NOMINATION/APPOINTMENT OF DEPUTY MAYOR BY TOWNSHIP
COMMITTEE

A motion was made by Campbell and seconded by Byrne to nominate/appoint Michael Rothman, Deputy Mayor of the Township of Downe for the year 2020. There were no other nominations.

ROLL CALL

As it pertains to the nomination of Michael Rothman as Deputy Mayor for the year 2020.

Roll Call: Aye – Bart, Burt, Byrne, Campbell and Rothman
 Nay – 0

ADMINISTER OATH OF OFFICE

Municipal Solicitor John Carr administered the oath of office to Deputy Mayor Michael Rothman.

ROLL CALL OF 2020 TOWNSHIP COMMITTEE MEMBERS

Present – Bart, Burt, Byrne, Campbell and Rothman

Mayor Campbell commented it is an honor to be elected Mayor of the Township of Downe for 2020.

RESOLUTIONS

- R-01-2020 *Appointing John G. Carr, Esquire the Municipal Solicitor for a One (1) Year Term*
- R-02-2020 *Appointing Thomas J. Tedesco, PE, the Municipal Engineer for a One (1) Year Term*
- R-03-2020 *Appointing Thomas J. Tedesco, PE, the Stormwater Management Manager for a One (1) Year Term*
- R-04-2020 *Designating Thomas J. Tedesco, PE as Public Agency Compliance Officer for a One (1) Year Term*
- R-05-2020 *Appointing Ford Scott & Associates, LLC, Municipal Accountant for a One (1) Year Term*
- R-06-2020 *Designating Municipal Depositories for the Township of Downe*
- R-07-2020 *Cash Management Plan*
- R-08-2020 *Establishing 2020 Meeting Dates for the Downe Township Committee*
- R-09-2020 *Designating Official Newspapers for the Township of Downe*
- R-10-2020 *Resolution Appointing Office of Emergency Management (OEM) Coordinator and Deputy OEM Coordinator of the Township of Downe*
- R-11-2020 *Resolution of Downe Township Committee Per N.J.S.A. 54:4-67 and 54:5 et al., Fixing Delinquency Rate and Penalty and Enforcement of Delinquent Taxes and Assessments*
- R-12-2020 *Resolution Designating 2020 Holiday Observances*
- R-13-2020 *Resolution Adopting the 2020 Temporary Budget*
- R-14-2020 *Resolution Authorizing Professional Services Agreement with James M. Rutala Associates, LLC as Grant Program Coordinator for One (1) Year Term*
- R-15-2020 *Resolution Appoint Bond Counsel*
- R-16-2020 *Resolution Appointing Animal Control Officer for the Township of Downe*
- R-17-2020 *Resolution Appointing Tax Map Maintenance Land Surveyor for a One (1) Year Term*
- R-18-2020 *Resolution Appointing a Risk Management Consultant for the Atlantic County Municipal Joint Insurance Fund*
- R-19-2020 *Resolution Appointing Safety Coordinator for Municipal Joint Insurance Fund*
- R-20-2020 *Resolution Appointing Municipal Joint Insurance Fund Commissioner*
- R-21-2020 *Resolution Appointing Pest Control Services for the Township of Downe*
- R-22-2020 *Resolution Authorizing the Mayor to Appoint Department Heads for the Township of Downe*

- R-23-2020 *Approving an Agreement with the Downe Township Seniors, Inc., and the Township of Downe to Use the Premises for Public Purpose and Authorizing the Mayor and Municipal Clerk to Execute Agreement*
- R-24-2020 *Resolution of Appointments for the Township of Downe*
- R-25-2020 *Resolution Appointing Alternate Fund Commissioner to Atlantic County JIF for the Township of Downe*
- R-26-2020 *Appointing Animal Shelter Service Provider for the Township of Downe*

A motion was made by Bart and seconded by Byrne to adopt Resolution Nos. R-01-2020 thru R-07-2020

Roll Call: Aye – Burt, Byrne, Bart, Rothman and Campbell
Nay – 0

Vote: The resolutions were approved.

A motion was made by Bart and seconded by Rothman to adopt Resolution No. R-08-2020.

Roll Call: Aye – Burt, Byrne, Bart, Rothman and Campbell
Nay – 0

Vote: The resolution was approved.

A motion was made by Byrne and seconded by Rothman to adopt Resolution No. R-09-2020

Roll Call: Aye – Burt, Byrne, Bart, Rothman and Campbell
Nay – 0

Vote: The resolution was approved.

A motion was made by Rothman and seconded by Byrne to adopt Resolution Nos. R-10-2020.

Roll Call: Aye – Burt, Byrne, Bart, Rothman and Campbell
Nay – 0

Vote: The resolution was approved.

A motion was made by Byrne and seconded by Rothman to adopt Resolution Nos. R-11-2020 thru R-12-2020

Roll Call: Aye – Burt, Byrne, Bart, Rothman and Campbell
Nay – 0

Vote: The resolutions were approved.

A motion was made by Byrne and seconded by Rothman to adopt Resolution No. R-13-2020.

Roll Call: Aye – Burt, Byrne, Bart, Rothman and Campbell
Nay – 0

Vote: The resolution was approved.

A motion was made by Byrne and seconded by Rothman to adopt Resolution No. R-14-2020.

Roll Call: Aye – Burt, Byrne, Bart, Rothman and Campbell

Nay – 0

Vote: The resolution was approved.

A motion was made by Bart and seconded by Byrne to adopt Resolution No. R-15-2020

Roll Call: Aye – Burt, Byrne, Bart, Rothman and Campbell
Nay – 0

Vote: The resolution was approved.

A motion was made by Byrne and seconded by Rothman to adopt Resolution No. R-16-2020.

Roll Call: Aye – Burt, Byrne, Bart, Rothman and Campbell
Nay – 0

Vote: The resolution was approved.

A motion was made by Bart and seconded by Byrne to adopt Resolution Nos. R-17-2020 thru R-23-2020.

Roll Call: Aye – Burt, Byrne, Bart, Rothman and Campbell
Nay – 0

Vote: The resolutions were approved.

A motion was made by Rothman and seconded by Byrne to adopt Resolution No. R-24-2020 with the following changes. The position of Tax Assessor and Zoning Officer appointment are pulled for further discussion.

Roll Call: Aye – Burt, Byrne, Bart, Rothman and Campbell
Nay – 0

Vote: The resolution was approved.

A motion was made by Byrne and seconded by Rothman to adopt Resolution Nos. R-25-2020 thru R-26-2020

Roll Call: Aye – Burt, Byrne, Bart, Rothman and Campbell
Nay – 0

Vote: The resolutions were approved.

PUBLIC COMMENT

On a motion by Bart and seconded by Byrne, the meeting was opened to the public for comment.

Vote: All in favor

Mayor Campbell asked if there was anyone from the public who wished to address the Committee.

There being no comments from the public, the segment was closed on a motion by Byrne and seconded by Rothman.

Vote: All in favor

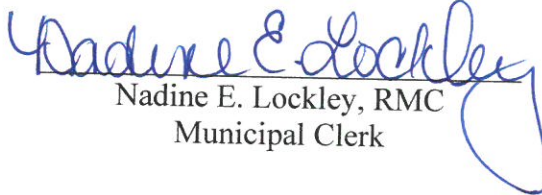
NEXT MEETING

Mayor Campbell stated our regular January Township Committee meeting will be held on Monday, January 13, 2020 at 7:00pm.

ADJOURNMENT

There being no further business, the meeting was adjourned on a motion by Bart seconded by Rothman.

Vote: All in favor


Nadine E. Lockley, RMC
Municipal Clerk