

DOWNE TOWNSHIP COMMITTEE  
REGULAR MEETING  
MARCH 3, 2014  
7:00 P.M.

The Downe Township Committee met in the Meeting Room of the Municipal Complex on Monday, March 3, 2014 at 7:00 p.m. Mayor Robert G. Campbell presided. Committee members present were Larry Jordan, Sr., Dennis Cook (Deputy Mayor) and Edward Bart; Christine Wilford was absent/excused due to inclement weather. Municipal Solicitor, John Carr, was also present.

CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE / STATEMENT  
REGARDING COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT

Mayor Campbell called the meeting to order; led the Pledge of Allegiance and read the Open Public Meetings Act Statement.

ROLL CALL

Present – Jordan, Cook, Bart, Campbell  
Absent - Wilford

APPROVAL OF MINUTES OF PREVIOUS MEETING

A motion was made by Cook and seconded by Bart to approve the Regular and Executive Session meeting minutes of February 3, 2014.  
Vote: All in favor

DEPARTMENTAL REPORTS

The Township Committee acknowledged the receipt of the following reports:

- Tax Collector                      January              2014
- Chief Financial Officer            January              2014

MUNICIPAL SOLICITOR'S REPORT

Municipal Solicitor Carr stated that he provided the Township Committee with his report which is self explanatory. Mayor Campbell stated that the matter of the Animal and Livestock Ordinance is pending.

## ORDINANCE

A motion was made by Cook and seconded by Bart to introduce an ordinance entitled "*Ordinance To Exceed The Municipal Budget Appropriation Limits And To establish A Cap Bank*" on first reading. The public hearing and second reading of the ordinance will be held on Monday, April 7, 2014 at 7:00 p.m. at the Municipal Complex, 288 Main Street, Newport, New Jersey 08345.

Roll Call: Aye – Jordan, Cook, Bart, Campbell  
Nay – 0  
Absent - Wilford

## PUBLIC COMMENT ON RESOLUTIONS

A motion was made by Cook and seconded by Bart to open the meeting for public comment on the following resolutions.

Vote: All in favor

- R-35-2014 *Authorizing The Payment Of Bills*
- R-36-2014 *Authorizing The Redemption Of Municipal Tax Sale Certificate*
- R-37-2014 *Authorizing The Entry Into An Agreement For Professional Services With Rutala Associates, LLC As Grant Program Coordinator For The Money Island Reconstruction Project*
- R-38-2014 *Identifying Insurance Requirements*
- R-39-2014 *Municipal Budget Notice*
- R-40-2014 *Approving The Engineer's Proposal For Garrison Avenue Construction Specifications And Inspection Support, Fortescue, Downe Township*

There being no comments from the public, a motion was made by Jordan and seconded by Bart to close the segment.

Vote: All in favor

## RESOLUTIONS

A motion was made by Bart and seconded by Cook to adopt Resolution R-35-2014 *Authorizing The Payment Of Bills*.

Vote: All in favor

A motion was made by Cook and seconded by Jordan to adopt Resolution R-36-2014 *Authorizing The Redemption Of Municipal Tax Sale Certificate*.

Vote: All in favor

A motion was made by Cook and seconded by Bart to adopt the following Resolutions via consent agenda.

Roll Call: Aye – Jordan, Cook, Bart, Campbell  
Nay – 0

Absent - Wilford

- R-37-2014 *Authorizing The Entry Into An Agreement For Professional Services With Rutala Associates, LLC As Grant Program Coordinator For The Money Island Bulkhead Reconstruction Project*
- R-38-2014 *Identifying Insurance Requirements*
- R-39-2014 *Municipal Budget Notice – Introduction*
- R-40-2014 *Approving The Engineer's Proposal For Garrison Avenue Construction Specifications And Inspection Support, Fortescue, Downe Township*

#### COMMITTEE REPORTS

Mayor Campbell announced that meetings were scheduled regarding Gandy's Beach and Public Works personnel were complimented on snow removal efforts.

Committeeman Bart conveyed that Tammi Reynolds, Baptist Road, requested that the speed limit be reduced and passing zone(s) evaluated. The Township Committee agreed and authorized Mayor Campbell to write a letter to the County of Cumberland in support of her request. Committeeman Bart was designated to be the liaison in this matter.

#### CORRESPONDENCE

No comments were made regarding correspondence.

#### PUBLIC COMMENT

On a motion by Cook and seconded by Jordan, the meeting was opened to the public for comment.

Vote: All in favor

A gentleman in the audience informed the Township Committee that the New Jersey Avenue sign was missing and requested that it be replaced.

There being no further comments, the public segment was closed on a motion by Cook and seconded by Jordan.

Vote: All in favor

#### NEXT MEETING

The next meeting of the Downe Township Committee will be held on Monday, April 7, 2014 at 7:00 p.m. in the Meeting Room of the Municipal Complex.

ADJOURNMENT

There being no further business, the meeting was adjourned on a motion by Cook and seconded by Bart.

Vote: All in favor

A handwritten signature in blue ink, appearing to read "Constance S. Garton", written over a horizontal line.

Constance S. Garton  
Municipal Clerk