

**Downe Township Combined Planning Board
Regular Meeting Minutes
June 11, 2019
At 7:00 p.m.**

The June meeting of the Downe Township Combined Planning Board was called to order at 7pm by the Planning Board Chairman Doug Cook and he read the Open Public Meeting Notice.

OPEN PUBLIC MEETING NOTICE: “Pursuant to the Open Public Meetings Act adequate notice of this meeting has been sent to the official newspaper and was posted on the Township Bulletin Board.”

FLAG SALUTE:

ROLL CALL

Members in attendance: Mayor Robert Campbell, Steven Burt, Chairman Doug Cook, Brent Daly, Nancy Hartem, John Gilligan, Jeff Sanza
Absent: Mike Rothman

APPROVAL OF MINUTES: March 12, 2019

A motion was made by Mayor Robert Campbell and seconded by Jeff Sanza to approve the meeting minutes for the March 12, 2019 meeting.

Roll Call: Aye – Mayor Robert Campbell, Doug Cook, Nancy Hartem, John Gilligan, & Jeff Sanza
Nay – 0 Absent – Mike Rothman
Abstain – Steven Burt, & Brent Daly
Vote: The minutes were approved.

PRESENTATION OF BILLS FOR PAYMENT

Solicitor: Nathan Van Embden	– March Invoice:	Solicitorship 2019:	\$ 200.00
	– April Invoice:	Solicitorship 2019:	\$ 200.00
	– May Invoice:	Solicitorship 2019:	\$ 200.00

APPROVAL OF BILLS

A motion was made by Nancy Hartem and seconded by Brent Daly to approve the legal fees as described in the invoices submitted.

Roll Call: Aye – Mayor Robert Campbell, Steven Burt, Doug Cook, Brent Daly, Nancy Hartem, John Gilligan, Jeff Sanza
Nay – 0 Absent – Mike Rothman
Abstain – 0
Vote: The bills were approved for payment.

BOARD BUSINESS

NEW BUSINESS

Anthony Peabody was absent for his informal presentation to seek the Board's thoughts on the idea of him constructing and operating an ATV Park at 570 Newport Neck Road before he purchases the property. Mayor Campbell spoke briefly on the matter. He informed the Board that Mr. Peabody had called the Township seeking advisement and Mayor Campbell recommended for him to come before the Board with an informal presentation. The Mayor asked if the Board Secretary had heard from Mr. Peabody. Ms. Marlette stated that she had not heard from him since he was told he was on the agenda to present at the June 11, 2019 Planning Board meeting. Mayor Campbell stated that if Mr. Peabody comes in late in the next couple of minutes, then the Board will still hear his presentation.

OLD BUSINESS None at this time.

Chairman Cook listed the correspondences and inquired as to whether or not the Board had to take any action with them. Board Solicitor, Mr. Van Embden, responded that the NJDEP is required to give public notice for certain applications and that all the Board can do is accept and file them.

A motion was made by Mayor Robert Campbell and seconded by Jeff Sanza to accept the following correspondence for filing: *NJDEP TWA Permit Application – Ronald J. Charlesworth, Jr. – 18 Laura Ave (B 68, L 26)*. A voice vote was called and the motion passed unanimously.

A motion was made by Mayor Robert Campbell and seconded by Jeff Sanza to accept the following correspondence for filing: *NJDEP Notice - Waterfront Development and a Coastal Wetlands Individual Permit Application*. A voice vote was called and the motion passed unanimously.

A motion was made by Mayor Robert Campbell and seconded by Brent Daly to accept the following correspondence for filing: *Notification from Atlantic City Electric of an Application Submittal for the Renewal of Atlantic City Electric's Statewide Multi-Permit for Vegetative & Structural and Maintenance within Power Lines Rights-of-Way*. A voice vote was called and the motion passed unanimously.

PUBLIC COMMENT

On a motion by Nancy Hartem and seconded by Brent Daly, the meeting was opened to the public for comment. A voice vote was called and the motion passed unanimously.

There being no comments, the public comment segment was closed on a motion by Mayor Robert Campbell and seconded by Nancy Hartem. A voice vote was called and the motion passed unanimously.

NEXT SCHEDULED MEETING

Doug Cook informed the members the next meeting will be on Tuesday, July 9, 2019 at 7pm.

ADJOURNMENT OF MEETING

A motion was made by Steven Burt and seconded by Mayor Robert Campbell to adjourn the meeting. A voice vote was called and the motion passed unanimously.

Meeting adjourned,

Respectfully submitted,



Prepared by Nicole Marlette
Planning Board Secretary

Approved: July 9, 2019