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**Downe Township Combined Planning Board**  
**Reorganization Meeting Agenda**

**January 8, 2019**

**At 7:00 p.m.**

**Call to order by Solicitor Nathan Van Embden at 7pm.**

**Open Public Meeting Notice: Nathan Van Embden**

Pursuant to the Open Public Meeting Act adequate notice of this meeting has been sent to the Official Newspaper and was posted on the Township Bulletin Board.

[www.downtwpnj.org](http://www.downtwpnj.org)

**Flag Salute: Nathan Van Embden**

**Oaths of Office:** *Steven Burt, Doug Cook, and John Gilligan*

**Roll Call:**

Mayor Robert Campbell \_\_, Mike Rothman \_\_, Steven Burt \_\_, Doug Cook \_\_, Brent Daly \_\_, Nancy Hartem \_\_, John Gilligan \_\_, Jeff Sanza \_\_

**Appointments:**

Motion to appoint Chairman, who will then preside over the remainder of this meeting.

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

Motion to appoint Nicole Marlette as Board Secretary for the 2019 year.

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

Motion to adopt **Resolution No.2019-01** to appoint **Board Secretary, Nicole Marlette** for the 2019 year.

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

Motion to adopt **Resolution No.2019-02** to appoint **Board Solicitor, Nathan Van Embden, Esq.** for the 2019 year.

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

Motion to adopt **Resolution No.2019-03** to appoint **Board Engineer, Thomas J. Tedesco** for the 2019 year.

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

Motion to establish the **Dates and Times** for the 2019 Combined Planning Board Meetings and 2020 Combined Planning Board Reorganization Meeting.

Meeting Schedule time: 7pm and Meeting Dates to follow:

|                    |                  |      |
|--------------------|------------------|------|
| Tuesday, January   | 8 <sup>th</sup>  | 2019 |
| Tuesday, February  | 12 <sup>th</sup> | 2019 |
| Tuesday, March     | 12 <sup>th</sup> | 2019 |
| Tuesday, April     | 9 <sup>th</sup>  | 2019 |
| Tuesday, May       | 14 <sup>th</sup> | 2019 |
| Tuesday, June      | 11 <sup>th</sup> | 2019 |
| Tuesday, July      | 9 <sup>th</sup>  | 2019 |
| Tuesday, August    | 13 <sup>th</sup> | 2019 |
| Tuesday, September | 10 <sup>th</sup> | 2019 |
| Tuesday, October   | 8 <sup>th</sup>  | 2019 |
| Tuesday, November  | 12 <sup>th</sup> | 2019 |
| Tuesday, December  | 10 <sup>th</sup> | 2019 |
| Tuesday, January   | 14 <sup>th</sup> | 2020 |

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

Motion to designate the **Official Newspaper** for board business for the 2019 year.

**Newspaper:** South Jersey Times

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

**Approval of Minutes: December 11, 2018**

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

**Presentation of Bills for Payment:**

|  |                        |           |
|--|------------------------|-----------|
| Engineer: Tedesco Engineering – <b>Dec. Invoice:</b> | Dec. 11 Mtg. Attend.:  | \$ 91.50  |
|  | Bear Swamp Properties: | \$ 366.00 |

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

**Board Business:**

**New Business:**

*Resolution No. 2019-04 Approval for Bear Swamp Properties Minor Subdivision Application*

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

**Old Business:** None at this time.

**Correspondence:**

*Zoning/Housing Reports: December 2018*

*Notice of Application for a Waterfront Development and a Coastal Wetlands Individual Permit*

*The NJ Planner- November/December 2018*

**Open Meeting to Public:**

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

**Closed Meeting to Public:**

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

**Next Meeting: Tuesday, February 12, 2019 at 7pm**

**Adjournment of Meeting:**

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_ Voice Vote: \_\_\_\_\_