# TOWNSHIP OF DOWNE
# CUMBERLAND COUNTY, NEW JERSEY

| | YES | NO | ABSTAIN | ABSENT |
|---|---|---|---|---|
| Jordan, Sr., L. | X | | | |
| Byrne, S. | | | | X |
| Cook, D. | X | | | |
| Bart, E. | X | | | |
| Campbell, R. | X | | | |

**Resolution Number: R-43-2016**
**Dated: February 8, 2016**
**Offered By: COOK**
**Seconded By: JORDAN**

## RESOLUTION ACCEPTING MEMORANDUM OF AGREEMENT BETWEEN ACTING CLERK NADINE LOCKLEY AND DOWNE TOWNSHIP

**WHEREAS**, the Downe Township Committee is charged with the affairs of managing the Township in addition to populating staff in positions within Township government; and,

**WHEREAS**, pursuant to New Jersey law, the need exists for a Municipal Clerk or Acting Municipal Clerk under specific terms be named on behalf of the Township for purposes of taking care of the statutory Clerk duties; and,

**WHEREAS**, the former Registered Municipal Clerk having departed the Township and the governing body of Downe Township having sought by advertisement interest from any party with the Clerk's certification and having had limited responses relating to the advertisement for same; and,

**WHEREAS**, Nadine Lockley, Acting Deputy Clerk for Downe Township did apply for the position and the Downe Township Committee has determined to work with Nadine Lockley in the position of Acting Municipal Clerk while she becomes certified as a Registered Municipal Clerk;

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Downe, County of Cumberland and State of New Jersey that the Township Committee does hereby ratify and affirm

the Memorandum of Agreement (a true and correct copy of which is annexed hereto as Exhibit A) and does hereby ratify the terms of same relating to the employment, compensation and funding for education towards certification as a Registered Municipal Clerk of Nadine Lockley.

**AND, BE IT FURTHER RESOLVED,** by the Township Committee of the Township of Downe that it is noted that this is a unique circumstance given the limited interest by third parties in the Municipal Clerk position, limited ability to attract a Registered Municipal Clerk and given Nadine Lockley's long standing history with the Township and as such, the Memorandum of Agreement and its terms are unique to this specific situation.

**THIS RESOLUTION** was adopted by the Township Committee of the Township of Downe on February 8, 2016.

ATTEST:

Nadine Lockley

Nadine Lockley, Acting Clerk

Robert G. Campbell, Mayor

**C E R T I F I C A T I O N**

The undersigned, Acting Municipal Clerk of the Township of Downe, does hereby certify that the foregoing is a true copy of a Resolution adopted by the Downe Township Committee at its Regular Meeting held February 8, 2016.

Date

Nadine Lockley, Acting Clerk